



DEPARTMENT OF THE NAVY  
HEADQUARTERS UNITED STATES MARINE CORPS  
WASHINGTON, DC 20380

MCO 4630.17  
LFT-1-mgg  
14 May 1980

MARINE CORPS ORDER 4630.17

From: Commandant of the Marine Corps  
To: Distribution List

Subj: Support of Service Members on Delayed Airlift Service  
Industrial Fund (ASIF) Aircraft

Encl: (1) Memorandum of Understanding for Support of Service  
Members on Delayed Airlift Service Industrial Fund  
Aircraft Between the Armed Services and Single Manager  
Operating Agency for Airlift Service

1. Purpose. To disseminate the enclosure which prescribes policies regarding services to be provided for the care of service members who encounter an unscheduled enroute delay in a group travel status on Military Airlift Command (MAC) flights.

2. Background. Unscheduled stopovers or delays of MAC operated Special Assignment Airlift Missions (SAAM's) attributable to serviceability of the aircraft operation, weather, etc., have resulted in inconveniences to the traveling service member who does not have sufficient funds to defray the cost of billeting and other similar expenses. This problem is not prevalent when commercial aircraft are contracted, as these costs are usually assumed by the carrier. The enclosure is designed to reduce the significance of the problem when military owned aircraft of MAC are employed for SAAM and SAAM type missions (joint airborne/air transportability).

3. Action

a. Commanders of Marine Corps bases/air stations shall provide assistance, in accordance with the procedures described in the enclosure, to aircraft and troop commanders of all service components aboard military-owned MAC aircraft delayed at their commands.

b. Commanders authorized procurement of special assignment airlift missions from MAC and participating in joint airborne/air transportability training exercises shall ensure that the contents of this Order are made available to all Marines.

4. Reserve Applicability. This Order is applicable to the Marine Corps Reserve.

DISTRIBUTION: A less 7000164

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HEADQUARTERS DEPARTMENT OF THE AIR FORCE  
Washington, DC 20330

HEADQUARTERS MILITARY AIRLIFT COMMAND  
Scott Air Force Base, Illinois 62225

MEMORANDUM OF UNDERSTANDING

for

SUPPORT OF SERVICE MEMBERS ON DELAYED  
AIRLIFT SERVICE INDUSTRIAL FUND AIRCRAFT

BETWEEN THE

ARMED SERVICES

and

SINGLE MANAGER OPERATING AGENCY FOR AIRLIFT SERVICE

I. PURPOSE: The purpose of this agreement is to establish procedures for the interservice support of Service members in a group travel status being transported by airlift service industrial fund (ASIF) aircraft (Military Airlift Command) and who may encounter an en route delay requiring messing, billeting, and/or ground transportation.

II. SCOPE: The provisions of this document are applicable to members of the Armed Services where the Services have directed group/unit moves on orders that do not authorize individual travel or per diem while traveling on special assignment airlift missions. The provisions of this document do not include Service members, dependents, or other DOD employees traveling PCS or TDY on normal ASIF channel flights.

III. OBJECTIVE: The objective of this agreement is to assure that Service members delayed short of their destination are expeditiously provided billeting, messing, and ground transportation at no out-of-pocket expense to the Service member.

ENCLOSURE (1)

IV. DEFINITIONS:

a. Airlift Service Aircraft. Those aircraft operated by the Single Manager Operating Agency for Airlift Service (MAC), the operation of which is financed by the industrial fund. This includes Air National Guard and Air Force Reserve aircraft and transport aircraft of other major commands, when operating on MAC ASIF missions.

b. En Route Delay. As used herein, an en route delay is the unprogrammed delay/deviation of a MAC ASIF flight because of weather, maintenance, in-flight emergency, or other causes.

c. Group Travel. A movement either on permanent change of station or on temporary duty of three or more Service members in a group travel status for which transportation will be furnished by government conveyance from the same point of origin to same destination under one order which is specifically designated by the order issuing authority as a "group travel order." A group travel status may also be designated between any point en route, provided that the orders specifically indicate the points between which a group travel status will apply.

d. Transportation. A Service member performing group travel under the intent of this memorandum is not entitled to mileage or monetary allowances in lieu of transportation. Necessary transportation will be furnished at no out-of-pocket cost to the individual Service member.

e. Quarters and Subsistence. A Service member performing group travel is not normally entitled to per diem. He will be subsisted by meal ticket, box lunch, or government prepared meals. Members drawing separate rations will reimburse the government for all government furnished meals. Quarters will be provided by the government at no out-of-pocket expense to the individual.

f. Troop Commander. The senior military individual designated as the commander of the group being transported.

g. Special Assignment Airlift Mission (SAAM). SAAMs are set up to operate under source to user concepts. Under the intent of this memorandum, special assignment airlift missions include JCS/exercises and Joint Airborne Air Transportability Training (JA/ATT) missions.

ENCLOSURE (1)

V. GENERAL:

a. Authority for feeding without reimbursement, all members of the Armed Forces authorized subsistence-in-kind (SIK), is contained in DOD 1338.10M (manual for DOD Food Service Program).

b. This MOU serves as the authority to obligate ASIF funds to obtain on-base or commercial quarters, as required, to satisfy the intent of this agreement. Payment for quarters, if required, will be made by the local accounting and finance officer using ASIF funds. The appropriate ASIF fund cite may be obtained during duty hours, or the next duty day, by telephone request to HQ MAC/ACIA (AUTOVON 638-2948).

c. Payment for commercial ground transportation, if required, will be made in the same manner as in paragraph Vb above.

d. In the event DOD facilities are not available, the aircraft commander will utilize his AF Form 15 authority to procure meals, quarters and transportation for his passengers. The aircraft commander will fill in Block 17 of the AF Form 15 to indicate HQ MAC/ACIA, Scott AFB, IL 62225, as the billing address.

e. When commercial airlift service/contract airlift is utilized, the provisions of the contract concerning en route delays will be followed.

f. Point of Contact. The aircraft and troop commander should contact the air terminal manager/terminal services officer at MAC bases and the base operations officer at other DOD installations for messing, billeting and transportation assistance.

VI. BILLING INSTRUCTIONS:

a. Documentation from the billeting office and/or the local finance officer must contain the exact address of the unit/group provided the quarters/services including the name of the exercise, JA/ATT mission or SAAM mission.

b. Subsequent billings to the supported unit will be made by HQ MAC in accordance with AFR 76-11 (Military Airlift).

VII. SUPPORT REQUIRED:

a. The decision to place Service members in an en route delay status will be made as soon as possible.

ENCLOSURE (1)

b. Messing and quarters will be provided using non-reimbursable facilities for billets, if possible.

c. Transportation to and from the mess, billets, and air terminal will be provided using DOD assets, if possible.

VIII. EFFECTIVE DATE:

a. This agreement is effective 8 January 1980.

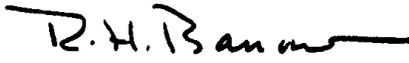
b. This agreement will be subject to review at the request of any of the parties involved.

CHIEF OF STAFF  
UNITED STATES ARMY



E. C. MEYER  
General, United States Army  
Chief of Staff

COMMANDANT OF THE MARINE CORPS



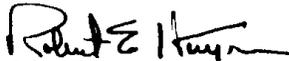
R. H. BARROW  
General, US Marine Corps

CHIEF OF NAVAL OPERATIONS



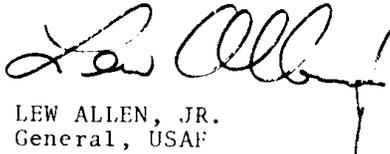
T. B. HAYWARD  
Admiral, US Navy

EXECUTIVE DIRECTOR OF THE SINGLE  
MANAGER OPERATING AGENCY FOR  
AIRLIFT SERVICE



ROBERT E. HUYSER  
General, USAF  
Commander in Chief

CHIEF OF STAFF  
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LEW ALLEN, JR.  
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